

**Property Professionals, Inc.**  
**COMMERCIAL LEASE APPLICATION**

**Building/Unit #:** \_\_\_\_\_

**Desired Date of Occupancy:** \_\_\_\_\_

---

**Applicant Name #1:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Driver's License No.:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Annual Income:** \_\_\_\_\_

**Applicant Name #2:** \_\_\_\_\_

**Home Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Driver's License No.:** \_\_\_\_\_

**Phone #:** \_\_\_\_\_

**Social Security #:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Annual Income:** \_\_\_\_\_

---

**Business Name:** \_\_\_\_\_

**What type of business:** \_\_\_\_\_ **# yrs in business?** \_\_\_\_\_

**Is your business a Sole Proprietorship, DBA, LLC or Inc.?** \_\_\_\_\_

**Is your business registered with the State of Indiana?**     Yes     No    **Registered Agent:** \_\_\_\_\_

**Do you have a Federal Tax ID #:** \_\_\_\_\_

**How many people will be working from this office?** \_\_\_\_\_

**Will you have clients/customers visiting the office?** \_\_\_\_\_

**What hours will you operate the business?** \_\_\_\_\_

**Current Location:** \_\_\_\_\_ **#Yrs at this location?** \_\_\_\_\_

**Current Landlord Name:** \_\_\_\_\_

**May we contact Current Landlord?** \_\_\_\_\_ **Phone # or Email:** \_\_\_\_\_

**References:** We need 2 with a Landlord Reference. We need 3 without a Landlord Reference.

**Business Reference:** \_\_\_\_\_ **Contact:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Business Reference:** \_\_\_\_\_ **Contact:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Personal Reference:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_  
**Relationship:** \_\_\_\_\_ **Email:** \_\_\_\_\_

	Applicant #1	Applicant #2
Been evicted or asked to move out?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Been sued for damage to rental property?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Been sued for non-payment of rent?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
Been convicted of a felony or violent crime?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Disclosure of Manager:**

**Property Manager:** Regina Rowles **E-mail:** rowles@ppirealestate.com  
**Property Management Office:** 5555 N. Tacoma Avenue, Office #107, Indianapolis, Indiana 46220 **Phone:** 317-202-0800

**Conditions and Information:**  
This lease application must be signed by all person(s) who will sign the Lease Agreement. The completing of this application by applicant(s) and the acceptance of this application by Landlord, creates no obligation of Landlord to approve the application. This application will be approved or denied usually within five (5) business days of being submitted. However, there is no obligation of Landlord to notify Applicant unless the application is approved. If this application is approved, Applicant must pay the security deposit and first month's rent and sign the Lease Agreement before tenancy begins.

**CONSENT TO CREDIT REPORT AND CRIMINAL BACKGROUND CHECK**  
I/we, represent the information provided above is true, complete and accurate and I/we authorize Property Professionals, Inc. or their agent to order and review my/our credit and criminal history and investigate the accuracy of the information contained in this application. I/we further authorize all reference parties/persons to provide Property Professionals, Inc. or their agent any and all information concerning this application and/or my/our credit.

**A \$30 NON-REFUNDABLE APPLICATION FEE IS DUE AT TIME OF APPLICATION** **ALL APPLICANTS MUST PROVIDE VALID ID AND SS CARD**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Print:** \_\_\_\_\_  
**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Print:** \_\_\_\_\_